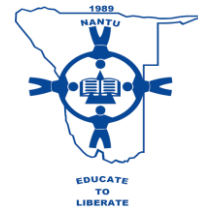


NAMIBIA NATIONAL TEACHERS' UNION (NANTU)

NANTU DEATH CLAIM FORM



NANTU Head Office
 P.O. Box 61009, Katutura, Windhoek, NAMIBIA
 Tel: +(264) (61) 262247 / 215434 Fax: +(264) (61) 261926
 Mungunda Street, 8506, Katutura

FOR OFFICE USE ONLY

The deceased was [Mark with a cross (x)]	A NANTU member	
	Only a spouse	

Part. 1 NANTU Details:

1.1	NANTU Region. [Indicate with a cross (x)]	Erongo	Hardap	Kavango East	Kavango West	Karas
		Kunene	Khomas	Ohangwena	Omaheke	Omusati
		Oshana	Oshikoto	Otjozondjupa	Zambezi	

1.2	NANTU Branch. [Same as the Education Circuit]	
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Part. 2 Member's Details

NOTE: This part should be filled in when the paid-up member is still alive.

2.1	Surname.						
2.2	Full Name(s).						
2.3	Title. [Indicate with a cross (x)]	Mr	Mrs	Miss	Dr	Proff.	Other :
2.4	Marital Status [Indicate with a cross (x)]	Single	Married	Divorced	Widowed		
2.5	Date of Birth.						
2.6	ID Number.						
2.7	Cell phone Number.						
2.8	Postal Address. [Private]						
2.9	Name of School/Institution.						
2.10	Employee Code.						
2.11	Signature.				Date.		

Part. 3 Deceased Details

NOTE: (a) If the deceased was a NANTU member, fill in all sections under Part 3.
 (b) If the deceased was not a NANTU member, do not fill in sections 3.11 – 3.14 under Part 3.

3.1	Is the deceased a NANTU member?	Yes	No
3.2	Surname.		
3.3	Full Name(s).		
3.4	Title. [Indicate with a cross (x)]	Mr	Mrs
		Miss	Dr
		Proff.	Other :
3.5	Marital Status . [Indicate with a cross (x)]	Single	Married
		Divorced	Widowed
3.6	Date of Birth.		
3.7	Date of Death.		
3.8	ID Number.		
3.9	Deceased relationship to member.		
3.10	Postal Address. [Private]		
3.11	Employee Code.		
3.12	Date of Last Contribution.		
3.13	Last Working Day		
3.14	Name of School/Institution.		

Part. 4 Banking Details of Funeral Service Provider (FSP)

4.1	Account Name.					
4.2	Bank Name. [Indicate with a cross (x)]	Bank Windhoek	First National Bank	NedBank	Standard Bank	NamPost
4.3	Branch Name.				Branch Code	
4.4	Account Number.					
4.5	Account Type.	Cheque	Savings	Other :		
4.6	Postal Address.					
4.7	Telephone No.					
4.8	Signature of Beneficiary. (Financial Service Provider)				Date.	

Part. 5 Banking Details of Beneficiary

5.1	Surname.					
5.2	Full Names.					
5.3	Relationship to deceased member.					
5.4	Account Name.					
5.5	Bank Name. [Indicate with a cross (x)]	Bank Windhoek	First National Bank	NedBank	Standard Bank	NamPost
5.6	Branch Name.				Branch Code	
4.7	Account Number.					
5.8	Account Type.	Cheque	Savings	Other: :		
5.9	Postal Address.					
5.10	Cell phone and Telephone No.					
5.11	Signature of Beneficiary.				Date.	

Part. 6 Next of kin to the deceased, other than the beneficiary (if the member is the deceased)

6.1	Full Names and Surname.						
6.2	Title. [Indicate with a cross (x)]	Mr	Mrs	Miss	Dr	Proff.	Other :
6.3	Marital Status [Indicate with a cross (x)]	Single	Married	Divorced	Widowed		
6.4	Date of Birth.						
6.5	ID Number.						
6.6	Residential Address.						
6.7	Telephone No. - work						
6.8	Telephone No. - home						
6.9	Fax No.						
6.10	Signed at (place)						
6.11	Claimant's Signature				Date		

 Approved by the Secretary General: NANTU

 Date

Procedures:

- (a) The beneficiary should collect the form from the NANTU Regional Office / Regional Chairperson / Head Office.
- (b) Completed forms from the Regions should be forwarded to NANTU Head Office via the NANTU Regional Office on the same day using courier services.
- (c) All payments will be deposited in the beneficiary's account, except in isolated cases.
- (d) Benefit claims will be paid from Head Office only.
- (e) All claims will be processed and paid within 24 hours should all necessary documents be attached.

Documents that must be attached: (Compulsory)

- (a) **Original** Certified copy of Certificate of Death Certificate.
- (b) **Original** Certified copy of deceased Identity Document (ID).
- (c) **Original** Certified copy of beneficiary's Identity Document (ID).
- (d) **Original** Certified copy of latest payslip of the deceased.
- (e) **Original** Certified copy of bank statement not older than three months.
- (f) In case the deceased was married, PLEASE, attach **Original** Certified copy of the marriage Certificate.
- (g) In case the deceased was single, kindly attach the Original Certified copy of the Full Length Birth Certificate
- (h) In a case a brother or sister or any other relative is the beneficiary / claimant, an **Original** Certified copy of a letter of Authority or Executors Letter from the Magistrate Court is required.

NB: Kindly Take Note That Claims Can Only Be Processed Within The Period Of One Year.